



Rachel's Home

## Application Procedure

P.O. Box 31 Plymouth, IN 46563

(574) 935 - 3953

[info@rachelshome.org](mailto:info@rachelshome.org)

1. Rachel's Home will provide housing and minister to pregnant women age 18 and over as well as those under 18 with parental consent.
2. Applicants must have an appointment with Rachel's Home for interviews.
3. Applicants will fill out an application, and an interview will be scheduled to meet with with House Parent(s), and the Executive Director/Board Member. They will determine acceptance to Rachel's Home. Exceptions to this procedure due to an emergency situation can be made only after approval of both the Executive Directory/Board Members and the House Parent(s), allowing no obligation of immediately completing the application or interviews, but a contract must be signed.
4. If Rachel's Home is considered, the potential clients and the family will meet and discuss expectations before a final decision is made.
5. Before acceptance, an applicant must have her doctor complete a Physician Form and submit it to Rachel's Home, for pregnancy confirmation purposes.
6. Upon acceptance, a contract and other paperwork must be signed by the client, parent(s)/guardian(s) if she is a minor, the House Parent(s), and the Executive Director/Board member.
7. If the applicant is referred by the Court or Probation Department, we will schedule a meeting with the probation officer, the Executive Director/Board Member, and the parent(s)/guardian(s) of the applicant if she is a minor.
8. Clients will be under local doctor's care. If a client does not have a doctor we will refer a doctor to them.
9. A client of this program has the options of parenting or making an adoption plan. We believe this decision needs to be hers, and we will not require or influence one decision over another. However, all information about the facts of parenting and adoption will be given to each client. We will help the client find resources for their decision. The client is required to take parenting and birthing classes.
10. A client is allowed to stay at Rachel's Home up to six weeks after the birth of her baby. The baby is the full responsibility of the client. If the House Parent(s) see the baby is not being cared for they can contact Child Protective Services.
11. We are not a mental health facility. If an applicant has emotional problems and she needs more intensive help than we are equipped to provide, we will make proper referrals.
12. To ensure safety in the maternity home, we reserve the right to deny housing to any woman diagnosed with a contagious illness, or virus, or any woman whose mental, emotional, or physical state requires specialized care beyond that of normal pregnancy. This limitation includes but is not limited to the above mentioned conditions.